

**SOUTHERN TAZEVELL ENTERPRISE ZONE
(VILLAGE OF MORTON)
Certification of Eligibility for Sales Tax Exemption**

This certificate is for the purpose of applying the Illinois Department of Revenue (IDOR) for a Certificate of Eligibility for a State and City Sales Tax Exemption on building materials purchased in the State of Illinois. A separate form is required for each contractor and each sub-contractor and **every line must be completely filled in.** The associated fee must be paid prior to application before the application will be processed.

This information to be completed by the owner or general contractor for the business where the project is occurring:

Name of Business/Project: _____ Business Owner's Name: _____

Project Street Address: _____ Business Owner Phone #: _____

Parcel I.D. #: _____ Email Address: _____

Total Project Cost: _____ Site Purchase Cost: _____ Capital Equipment Cost: _____

Total Project Materials Cost: _____ NAICS Code: _____ <http://www.naics.com/search.htm>

¹# Jobs Retained: _____ ²FTE Jobs Created: _____ Current # of Employees: _____ Remodel or New Construction? _____

Federal Employer's ID #: _____ (9 digits required) Business Unemployment #: _____ (required)

PROJECT TYPE: Retail Commercial _____ Service Commercial _____ Industrial _____

of Contractors who will seek certificates for this project: _____

¹Retained jobs means any full-time equivalent job preserved at the specific facility or site that was threatened to be lost by a specific and demonstrable threat that is specified in the application for developing assistance. Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,750 hours.

²Full-time equivalent jobs are calculated by dividing the total number of hours worked by persons at the project site, whether salaried or hourly; and whether identified as employees, contractors, or otherwise, by 1,820 hours.

Fee:

Illinois State Law allows for a 0.5% fee to be assessed on all projects taking advantage of Enterprise Zone Benefits.

Fee (0.5% x Total Project Materials Cost): _____

Fee Paid?: Y N (circle one, application will only be processed if "Y" is circled)

Please attach a list of building materials and the quantities to be purchased.

Owner's Signature or legal representative

Print Name of Signator

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

General Contractor's Signature (if different than owner)

Print name of Signator

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

Once completed email, mail, or hand deliver to:

Roger Spangler, Planning and Zoning Officer
120 N. Main St., PO Box 28
Morton, IL 61550
Phone: (309)266-5361
Email: rspang@morton-il.gov

To determine if your property is in the Enterprise Zone you may contact the Village of Morton at (309)266-5361.

Please complete this information for each contractor or sub-contractor (one form required for each contractor or sub.)

Contractor's Name: _____ **Phone #:** _____

Address: _____ **Email Address:** _____

Total amount of Contract: _____ **Estimated Completion Date:** _____

Building Materials Cost Only: _____ **Material Purchase Dates:** _____

Please attach a list of building materials and the quantities to be purchased.

Contractor's Signature

Print name of Signator

Employer's Federal Identification # or IDOR ID #

Unemployment Insurance Number

Date

It is the responsibility of the developer/contractor to ensure that all materials qualify as real property under the State of Illinois Department of Revenue requirements.

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